

# **CURRICULUM VITAE**

## **1. IDENTIFICATION**

**Names:** Eng.MUGABARIGIRA Stanley

**Names of the Father:** SEROMBA Celestin

**Names of the Mother:** MUKABANDORA Helene

**Birth date:** 1980

**Birthplace:** RWAMAGANA District/Eastern Province

**Residence:** BUGESERA District/Eastern Province

**Gender:** Male

**Marital Status:** Married

**Nationality:** Rwandese

**Addresses:**Phone number: (+250) 788403158

**E-mail :** [mugasta1980@gmail.com](mailto:mugasta1980@gmail.com)

## **2. OBJECTIFS**

I Hold a Bachelor's degree in Animal Production (Faculty of Agriculture and Rural Development) from Institute of Agriculture and Animal Husbandry.

I have more experience in Genocide Memorial management, counselling services, providing tour guidance in the Genocide Memorial Site. From 2010 to 2014, I was appointed as Guide at Bisesero and Ntarama Genocide Memorial Sites and my tasks were about providing guidance to the visitors and any other necessary support.

During my career, I worked closely with CNLG partners, CNLG staff and together we reached a higher progress and successful Management of Genocide Memorial.

From January 2016 up to October 2021, I was appointed as Genocide Memorial Manager Officer within National Commission for the Fight against Genocide (CNLG) and my tasks were about providing guidance to the visitors and any other necessary support.

From November 2021 up today I am Genocide Memorial Site and Management Officer within MINUBUMWE and from my experiences, I can bring to any organization expertise and experience in Management of different Genocide Memorials.

### **3. EXPERIENCES RECORDS**

#### **- November 2021-Until now: Genocide Memorials and Site Management Officer within the Ministry of National Unity and Civic Engagement (MINUBUMWE).**

##### ***Main activities and Responsibility***

To preserve human remains/bodies and other Genocide physical evidence.

To offer the customer care service for the visitors of the memorial site

To encourage schools at District level and the local population to visit Genocide Memoria Site.

To offer the counseling services to the necessary case

To make the report of the gifts or donations received on the memorial site.

To make the monitoring Site daily cleanness, Site maintenance and security for memorial site.

Carry out any other assigned duties by the supervisor.

#### **- January 2016-November 2021: Genocide Memorial Manager Officer within the National Commission for the Fight Against Genocide (CNLG).**

##### ***Main activities and Responsibility***

- To offer the customer care service for the visitors of the memorial site
- To offer the counseling services to the necessary case
- Make the report of everything needed for the maintenance of the memorial site
- Make the report of the gifts or donations received on the memorial site
- Make sure that the environment of memorial site is always cleaned
- To supervise the maintenance of graves particularly in the rainy season and during the commemoration period

- To analyze and develop the strategies and adequate measures for the stability and safeguard of the memory as well as the promotion of the visitors to the memorial site
- To develop and sustain the means of self-financing of the memorial site
- Carry out any other assigned duties by the commission

**-January 2015-December 2015: Documentation Officer within the National Commission for the Fight Against Genocide (CNLG).**

***Main activities and Responsibility***

- To organize and manage the Commission's documentation centre, be able to analyze theories and concepts of the complex of Genocide cases.
- Provide good reception and tour guide visitors, by maintaining and develop relations with partners and other groups involved in the field of activities of interest to the Commission.
- To analyze and develop strategies and adequate measures for the stability and preservation of Gacaca documents
- Organize and file Gacaca documents (*physical inventory*) by their respective courts, without tempering with their classification or the categorization of documents.
- To ensure Gacaca archives policy implementation by visitors and give advises to the commission on management perfection.
- Maintain records and track the movement of Data inputs and outputs of the works as to provide statistical figures to the commission.
- Prepare and forward quarterly and annual reports of all activities to the commission through the Director General of the Research and Documentation Center on Genocide.
- Following up with partners to ensure high-level satisfaction and determining future requirements.
- Offer the service of interpreting how the Gacaca system worked and identify Gacaca documents through different stages of the process in relation to the Gacaca organic law where and when necessary.
- To ensure easy access and retrieval of documents by authorized users.

-To engross in designing a framework of migrating from local archives to the Digitization system.

-Carry out any other assigned duties by the commission.

**-April 2010- 2014: Employment as a Guide at Bisesero Genocide Memorial site in Karongi District/Western Province and Ntarama Genocide Memorial Site in Bugesera District/Eastern Province**

***Main activities and Responsibility***

- To offer the customer care service for the visitors of the memorial site
- To offer the counseling services to the necessary case
- Make the report of everything needed for the maintenance of the memorial site
- Make the monthly report of the gifts or donations received on the memorial site
- Make sure that the environment of memorial site is always cleaned
- To supervise the maintenance of graves particularly in the rainy season and during the commemoration period
- To analyze and develop the strategies and adequate measures for the stability and safeguard of the memory as well as the promotion of the visitors to the memorial site
- To develop and sustain the means of self-financing of the memorial site
- Carry out any other assigned duties by the commission

**- January 2010:** Short time employment in HEIFER INTERNATIONAL. On identification of the farmers and the production of their cows supported by the EADD (East African Dairy Development) in Rwamagana District.

**-September 2009:** Short time employment as ENUMERATOR in the FARG on identification of  
The projects supported by FARG in RWAMAGANA District

**-June 2009:** Short time employment as ENUMERATOR on **TDI** (Transformational Development Indicators) in World Vision RWANDA

- 2007 - 2008**: Second cycle in *HIGHER INSTITUTE OF AGRICULTURE AND ANIMAL HUSBANDRY [ISAE- BUSOGO]* in the Faculty of Agriculture and Rural Development (FARD).
- 2003 - 2006** : First cycle in *HIGHER INSTITUTE OF AGRICULTURE AND ANIMAL HUSBANDRY [ISAE BUSOGO]* in the Faculty of Agriculture and Rural Development (FARD).
- 1999-2002** : Upper Secondary School in EAV GITWE, Ngoma District.
- 1997-1999** : Lower Secondary School in EAV KABUTARE, Huye District.
- 1985 - 1992** : Elementary School at MUYUMBU PRIMARY SCHOOL, Rwamagana District.

#### 4. OBTAINED TRAINING

- **2019**: Formation sur l’histoire de la Shoah et du Genocide des Tutsi déroulé à Kigali
- **2019**: Heritage conservation training workshops on the collections, buildings and sites of Memorials to the 1994 Genocide against the Tutsi in Rwanda, held in Kigali and Nyamata Memorial Site in 2016-2019.
- **2018** : Cours regional « **Préparation des propositions d’inscription sur la liste du Patrimoine Mondiale** »
- **2016** : Training course on trauma with CNLG (*Le trauma Psychique : Gestion des crises émotionnelles*)
- **April 2010**: Training course on counseling, guiding and memorial management.
- **March 2010**: Training course on Farmer Field School (FFS) within veterinary without borders “Vétérinaires sans frontières”.
- **November 2008-February 2009**: Training course on “Selection and Animal Genetic Improvement” held at ISAR/SONGA - Station.
- **March 2008-April 2008**: Training course on counseling within AERG/ ISAE.
- **November-December 2007**: Training course on “Selection and Animal Genetic Improvement" Held at ISAR/SONGA - Station.
- **December 2006**: Training on **fight against domestic violence** with **Aprofer held at ISAE Busogo**.
- **June-October 2006**: Training course on integrated agriculture in **PRISAE** at GAKENKE

District

•**December 2005:** Training on **Leadership and management skills development** by Kigali  
Ngari province.

•**July-August 2005:** Training course on farm management rearing in ISAE BUSOGO farm.

## **5. RESEARCH DONE**

1. “Study of price of artificial insemination at CNIA” -Memory of the end of studies  
-The First Cycle (A<sub>1</sub> level) in ISAE BUSOGO.
2. “Fertility at artificial insemination at ISAR/SONGA-Station”-Memory of the end of studies  
-The Second cycle (A<sub>0</sub> level) in ISAE BUSOGO.

## **6. OTHER KNOWLEDGE**

- Knowledge on the modes of transmission and the fight against the Pandemia of the AIDS /VIH
- Knowledge on the law protecting the children and the women from sexual violence and the envisaged sanctions,
- Universal declaration of the Right of the child and the woman,
- The peaceful resolution of the conflicts.

## **7. ICT PERFORMANCE**

- MS Word, MS-Excel, MS Power Point, Internet explorer.

<b>LANGUAGES</b>				
<b>Language</b>	<b>Listening</b>	<b>Speaking</b>	<b>Reading</b>	<b>Writing</b>

English	Good	Good	Excellent	Good
French	Excellent	Excellent	Excellent	Excellent
Kinyarwanda	Excellent	Excellent	Excellent	Excellent
Swahili	Fair	Fair	Fair	Fair

## 8. REFERENCE

### 1. Mrs Ingabire Veneranda

Executive Director of Memory and Genocide Prevention (MINUBUMWE)

Phone number: (+250) 788493049

### 2. Dr. GASANABO Jean Damascene

Ex-DG/RDCG/CNLG

Phone number: +250786648776

### 3. MUTONI Sylvia

Human Resources Specialist at MINUBUMWE

Phone number: +25078852018

### 4. GACENDELI Devota

Ex-Director of UMPG/CNLG

Phone number: +25088503513

This information high mentioned are true and prove my knowledge and experience.

**MUGABARIGIRA Stanley**